

EDGEWOOD VILLAGE HOMEOWNERS ASSOCIATION (EVHOA)
QUARTERLY BOARD MEETING
April 21, 2020

REMOTE ACCESS ONLY

MINUTES APPROVED as Revised

1. The EVHOA Board Zoom Meeting was called to order at 10:05 am by President Stuber.
Board members present: President Michael Stuber, VP/ARC Kathy Shelley, VP/Landscape Jane Opalko, Treasurer Jim Nickless, Secretary Sue Milner

2. Quorum Established: Yes 5/5

3. A motion was made and seconded to approve the January 21, 2020 Board Meeting Minutes – Approved 5/5

4. Treasurers Report:

Jim Nickless reported the Third Quarter expenditures totaled \$1296.00. Financially the Association is doing exceptionally well. Jim recommended the Board approve a one-time \$25 rebate on the 2020-21 homeowners' dues. Kathy Shelley moved and Sue Milner seconded to approve a one-time \$25 rebate on the 2020-21 homeowners' dues - Approved 5/5

Regarding the Village Fiscal Year 2019-2020 Third Quarter report. The Total Year to Date Income was \$4366.06. Total Year to Date Expenses were \$1886.98. The Ending Quarter Operating Account Bank Balance being \$6602.52. The CD Bank Account Balance being \$2037.94. It was moved, and seconded to approve the Fiscal Year 2019-2020 Q3 Report – Approved 5/5

5. ARC Report:

Kathy Shelley reported that there were no ARC requests during the last quarter.

6. Landscaping Report – Jane Opalko

At the January HOA Board Meeting Ken Stahl reported that the “Monument” area in Deer Hollow was in need of landscape work and upkeep.

Jane met with Ken and Judy Stahl at the monument area on February 15th to discuss work to be done. Some dead shrubs needed to be removed, other shrubs needed pruning, and the area needed to be weeded and mulched.

Jane contacted Ramon and the work was completed on March 6th at a cost of \$564 (14 hours of work @\$30/hour plus \$98 for mulch and \$46 tax). Four new shrubs were purchased and planted in the monument area. Ken said he would water them as needed.

In the landscaping contract, 30 minutes of work monthly is scheduled for maintenance of the Deer Hollow Monument area for the months of April through October. Ramon said that the allotted time to work on this area is enough for upkeep, but that after several years, some major renovation of the area were due. Ken also requested that Jane contact Port Ludlow Associates to ask them to clean up debris on the "Tract D" area bordering Deer Hollow Circle. After making a few phone calls, the area was cleaned up.

Ramon has recently signed the Contract for Landscaping Maintenance Services for the period April 1 to October 31, 2020. The Board has increased his hourly rate from \$31/hour to \$33/hour. This increases the cost of the annual work schedule from \$1,245.12 to \$1,325.45, an increase of \$80.33. This increase keeps us well within the \$2000 budget for regularly scheduled landscaping. Extra landscaping costs, such as the Deer Hollow Circle work, should be considered. Extra clean-up work may be desired for the Edgewood Drive entrance area.

7. Other Business

Currently the EVHOA checking account requires two Board Member signatures on each check. Michael Stuber requested that because of "social distancing" due to the COVID19 crises that we temporarily suspend the need for a second signature on all checks. Michael recommended that invoices be shared by e-mail with the Board. After Board review the President will write the check (one signature only). Kathy Shelley moved and Jim Nickless seconded that, for a limited time, only the President's signature will be needed on all checks. Approved – 5/5

9. Adjourn

Motion to Adjourn, seconded and approved at 11:01 am

Respectfully submitted by Sue Milner, Secretary

Next Meeting – REMOTE ACCESS ONLY

Thursday, May 21, 2020, 10:30 am - BOD Meeting to approve the 2020/2021 budget; plan EVHOA Annual Meeting which is tentatively scheduled for Tuesday, July 14, 2020, 11:30 am