

EDGEWOOD VILLAGE HOMEOWNERS ASSOCIATION  
BOARD MEETING  
10/19/16  
**APPROVED** MINUTES  
216 Edgewood Drive

Meeting was called to order at 4:30 pm by President Jane Armstrong.

Board members present: Jane Armstrong, Sue Oemichen, Jim Nickless, Kathy Shelley, Don Silva

Edgewood homeowners present: Brett Oemichen, Gail Chanpong, Robert Chanpong, Billie Land, Michael Armstrong, Ken Stahl, Judy Stahl, Jim Milner, Lori Montone, Kay Standish

A quorum was present: 5/5.

**Motion made and seconded to approve the September 24, 2016 Edgewood Annual Member meeting minutes. Motion approved 5/5. Motion made and seconded to approve the September 24, 2016 Board of Director meeting minutes. Motion approved 5/5.**

Sue commented that October is National Bullying Prevention Month. She was recently called for jury duty and all potential jurors were asked if they felt they had the personality which would bully other jurors because that behavior is unacceptable. Sue also read from the article in the Seattle Times titled "Bullies must always be challenged and defeated."

Correspondence:

6/1/16	Letter to SBCA HR Committee
6/2/16	Letter to Shelton Washburn, Golf Course Manager, from Jane Armstrong
6/16	Letter to Davis' from Jane Armstrong
6/27/16	Letter from Wally Cathcart
7/5/16	Response to Wally Cathcart from Kathy Shelley
9/13/16	Letter from Wally and Kay Cathcart
9/13/16	Response to Wally and Kay Cathcart from Kathy Shelley

Financial Statement:

Jim presented the quarterly report. We had a carryover operating balance of \$1208.62 from last fiscal year. Operating balance as of September 30 is \$4795.51. **Motion made and seconded to post the first quarter 2016/2017 Quarterly Report to the Edgewood website. Motion passed 5/5.** Jane requested that expenses be recorded when the check is written instead of the date when cleared by the bank.

Dues Status, Past Due collections:

We have one lot member delinquent on their annual dues. The delinquency is over 100 days. Two letters and one email have been sent to this membership. The board discussed and reviewed a draft policy taken from the SBCA Assessment and Collection policy. **Motion made and seconded to approve the Edgewood Assessment and Collection**

**Policy as Edgewood rule #3.00 with the following changes: Add under #3 Suspension of Membership Priviledges – Member rights, including voting rights; Add to #5a. Membership is suspended until all arrears are brought forward; Change 5b. Send reminder letter; Add to 5c. and \$500fixed fee; and correct misspellings. Motion approved 5/5.** Sue will make changes and post to our website.

Status of the delinquent membership discussed. **Motion made and seconded to send a certified letter to the delinquent membership this week to inform them of the intent to file a lien on their property on December 1, 2016, including the assessment of the \$500 fixed fee. The \$20 late fee will be waived and interest will be compounded. Motion approved. 5/5** A copy of the Edgewood Assessment and Collection policy will be attached to the letter.

Banking accounts- signatories:

All Board members will be signatories on all Edgewood accounts.

EVHOA Board monthly requirements:

All requirements per the Edgewood Rule 2.00 were reviewed and we are up to date. The tax form has been submitted.

ARC and Landscaping update:

Don is the new chair of the Edgewood ARC. Please send any ARC requests to Don. The forms are on the Edgewood website.

Complaint 15-081 – The SBCA Board upheld the SBCA ARCs decision.

Lot 22 – DHC – The roof has not been cleared. Jane will contact Wildflower. Jesse has said he will wait until more leaves are down before completing the final cleaning. Selby's have been cutting the grass on their side of the driveway. Progress has been made.

Lot 19 – DHC- Discussion on complaint 8/17/16. No further information has been submitted from the DHC neighbors following their decision to meet as neighbors to resolve the issue. **Motion made and seconded to close Edgewood complaint 8/17/16. Motion approved. 4/5 with Jim Nickless recusing himself.**

ARC Submission – Lot 5 EVHOA: Ainsworth have requested to remove 3 cedars from the front of their home which are 6-8 inches in diameter. These trees were planted too close to the house and may damage the foundation if the roots are left to grow. **Motion made and seconded to approve the submission of this application to the SBCA ARC. Motion approved. 5/5** Jane will attend the SBCA ARC meeting this Friday to answer any questions. A member requested that the debris from the shrub cleaned up on this property be hauled off site.

Landscape input for 2017 contract: The Board is seeking input for our 2017 Landscape contract. Volunteers to work with Don are: Edgewood Drive - Brett Oemichen, and Don will contact Eamonn Toner; Deer Hollow Circle – Ken Stahl and Jim Nickless. The Board

would like input by our next meeting and a draft contract by February. Tract D discussed. Bring suggestions for Tract D to Don, Ken or Jim.

#### SBCA Board and SBCA ARC update:

The SBCA Board approved the changes recommended by the SBCA ARC to simplify the Design Standards. The ARC will send information out in about three weeks. Jane reported on the October 14 SBCA Board meeting. Craig Henderson resigned as a Board member. A new member was appointed. New members were appointed to the ARC and Facility committees. It appears the building project will be overspent by 1%. A prime rib dinner will be hosted by SBCA on December 10. See the SBCA Board minutes for details.

#### Mailbox Discussions:

We have been working on this project since October 22, 2015. The purchase of the mailboxes were approved by the Edgewood members at our Annual meeting on September 24. Secure mailbox preferences, options, and prices were discussed and methods of funding the purchase and installation of the mailboxes were discussed.

**Motion made and seconded to purchase option B: 1-12 box for Deer Hollow and 1- 8 box and 1-12 box for Edgewood Drive for a total cost of \$5038.17 including installation. Funds will be taken from the Edgewood CD. Motion passed. 3/5**

We will have a rib cook-off and contest on November 13, 4pm at lower Edgewood Cul de sac. Watch for more information.

Next meeting dates will be determined.

Gail Chanpong, Emergency Preparedness captain for Deer Hollow Circle, reported on developing a simple form with information regarding emergency preparedness and response. Deer Hollow is in a group of 56 homes working together on emergency preparedness.

Sue requested that inaccurate information on the EVHOA 2016 Firewise Report submitted at the EVHOA Annual meeting be corrected. The report states that Tract E abuts lots 2, 3, and 4. Tract E does not abut lot 4, only lot 2 and 3.

**Motion made and seconded to adjourn the meeting at 7:00 pm. Motion approved 5/5.**

